

MRO-TEK REALTY LIMITED
CIN: L28112KA1984PLC005873
Registered & Corporate Office: No.6, New BEL Road
Chikkamahanahalli Bangalore 560054
Website: www.mro-tek.com, Phone: 080 42499000 Service & Support: 9845035626
Email ID: info@mro-tek.com



MRO:FS:19-20: 440
31st December, 2019

To
All the Designated Persons
MRO-TEK Realty Limited
Bangalore

Dear All,

Sub: - Intimation of Closure of Trading Window from 01.01.2020 (Wednesday) up to 48 hours after the date of declaration of Un-audited Financial Results for the quarter ended December 31, 2019.

This is with reference to caption subject, We wish to inform you that as per the Company's Code of Conduct for Prohibition of insider Trading, Framed pursuant to the SEBI (PIT) Regulations, 2015 and amended from time to time. The Trading window for dealing in securities of the Company shall be remain closed from Wednesday, 1st January, 2020 up to 48 hours after the date of declaration of the Un-audited Financial Results for the quarter ended December 31, 2019.

During the aforesaid closed trading window period, the Employees, Directors, Key Managerial Personnel and Designated Persons and their immediate relatives or any other insider shall **not** trade in Company's shares/securities.

Thanking you

**Yours faithfully,
For MRO-TEK Realty Limited**

A handwritten signature in blue ink, appearing to read 'Barun', is written over a horizontal line.

**Barun Pandey
Company Secretary and Compliance Officer**

GSTIN No 29AAACM9875E1Z1

PAN No. AAACM9875E

Factory Address: No 29B, Electronic City, Hosur Road, Bangalore 560100, KA, Phone No:
08028520544

Note: Definition of designated person and immediate relative is enclosed for your reference

Designated Person(s) shall mean and include :

- (i) All the Directors of the Company and their secretaries;
 - (ii) Officers in the Senior Management of the company i.e., Leadership Team; Key Managerial Personnel,
 - (iii) Division Managers of all the business groups of the Company,
 - (iv) Company Secretary Department, Legal Department, Finance Department including Financial /Business Counsels, Plant Counsels, Tax Department- Direct and Indirect, Human Resources Department, Information Technology Department, Sourcing Department, Marketing Excellence Department, R&D Department and as such other employees or Departments as may be notified from time to time.
 - (v) All promoters of the Company.
 - (vi) Employees of the Company designated based on their functional role or access to unpublished price sensitive information.
 - (vii) Employees of the Material Subsidiary, if any, designated based on their role or access to unpublished price sensitive information.
 - (viii) Employees up to two levels below Managing Director.
 - (ix) Employees up to two levels below the Managing Director of the Material Subsidiary, if any.
- Any other person as may be determined and informed by the Compliance Officer from time to time.

"Immediate Relative" means a spouse of a person, and includes parent, sibling, and child of such person or of the spouse, any of whom is either dependent financially on such person, or consults such person in taking decisions relating to trading in securities

